



# ILM IQUAL DIPLOMA IN ADVANCED MANAGEMENT



ILM/IQ/DIAM/0310

## Introducing the qualification

ILM's suite of international management qualifications are designed to support and recognise the development of potential and experienced managers at all levels, and to help them to progress in their chosen careers.

The ILM IQual in Advanced Management is a challenging high level qualification that provides formal development for practising managers working across all industries. It covers a wide range of management skills providing the comprehensive knowledge required for those in senior management roles.

There are six mandatory units which cover the essential skills and knowledge for effective senior management including understanding the management role and leading innovation and change. You can then select from a wide range of optional units to boost further professional development, and meet the specific needs of your workplace. Subject areas covered include managing for efficiency and effectiveness, recruitment, powerful presentations and project management.

### Progression

This is one of ILM's highest level qualifications and next steps would include broadening your management and leadership capability with a specialist ILM qualification.

## Qualification overview

	<b>ILM IQual Diploma in Advanced Management</b>
<b>Credit value*</b>	<ul style="list-style-type: none"><li>• Minimum 45 credits</li></ul>
<b>Guided learning</b>	<ul style="list-style-type: none"><li>• Minimum of 203 hours</li></ul>
<b>Duration</b>	<ul style="list-style-type: none"><li>• Completion within three years</li></ul>
<b>Structure</b>	<ul style="list-style-type: none"><li>• Induction – two hours</li><li>• Tutorial support – at least nine hours</li><li>• Six mandatory units with a total credit value of 23</li><li>• Selected optional units with a total minimum credit value of 22</li></ul>
<b>Assessment</b>	<p>Mandatory units are assessed through work based assignments, improvement report and innovation report.</p> <p>Assessment of optional units is through reflective review, case studies, oral briefings, short answer questions or workbased assignments, depending on the units chosen.</p>
<b>Entry requirements</b>	<p>There are no formal entry requirements, but you will need to be in a position to generate evidence to demonstrate competence against the standards.</p>

\* Credit value

The term 'credit' in all ILM International Qualifications provides an indication of learning time, where one credit is approximately 10 hours. Learning time includes the average time it takes a learner to complete the learning outcomes. This could include tutorial time, group work, private study, reading, research, practical learning, work-based learning and assessment.

Please note 'credit' on ILM IQuals does not refer to qualification credit in the UK or other qualification frameworks. Successful IQual learners may transfer their IQual into a UK qualification through a Recognition of Prior Learning process. Please contact your local City & Guilds or ILM office for further information.



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## Overview of units

Ref	Unit title	CV*	M**
M4.01	Understanding the management role	4	D
M5.01	Developing the reflective manager	4	D
M5.02	Managing improvement	3	D
M5.03	Making a financial case	3	D
M5.04	Developing the manager as a critical thinker	4	D
M5.05	Leading innovation and change	5	D
M4.27	Communication in management	4	
M4.28	Understanding financial management	2	
M4.29	Managing a healthy and safe environment	2	
M4.30	Managing meetings	3	
M4.31	Managing marketing	3	
M4.32	Analysing and presenting data to inform management decisions	2	
M5.06	Becoming an effective leader	5	
M5.07	Managing individual development	4	
M5.08	Managing stress and conflict in the organisation	3	
M5.10	Understanding the organisational environment	5	
M5.11	Understanding organisational culture and ethics	3	
M5.12	Managing customer relations	3	
M5.13	Managing for efficiency and effectiveness	4	
M5.15	Managing projects in the organisation	4	
M5.17	Managing resources	4	
M5.18	Managing information	4	
M5.20	Managing recruitment	5	
M5.23	Analysing and interpreting statistics to inform management decisions	2	
M5.26	Managing facilities	2	
M5.27	Making professional presentations	2	
M5.28	Leading teams	4	
M6.07	Conducting operations research	2	

\* Credit value

\*\* Mandatory. Learners must complete the associated mandatory units for their qualification, marked 'D' = Diploma, then choose the remaining units to make up the required minimum credit value of 45

## Learning resources

There are a range of support materials for ILM qualifications, for full details browse online at [www.i-l-m.com/shop](http://www.i-l-m.com/shop). The following are among those suitable for the ILM IQual Diploma in Advanced Management:

- *Management Extra* – a new series of 20 workbooks and facilitation guide which provide excellent support for a number of the units that comprise this qualification
- *Unit Assessments* – these ready-to-use assessments, available at all levels, complete with mark sheets are available for purchase or download
- *Teams that Work*, and *Vision for Change* – two entertaining and informative videos to bring your studies to life
- *Online tools* – including e-learning and support material
- *Workbooks* – each covering a specific unit produced by educational publishers, Kent Learning Resources

## ILM membership

All learners gain free studying membership of ILM for one year. Designed to help candidates get the most from their course and advance their management career, studying membership gives access to a wide range of specialist support and development materials and services. Learners activate their ILM studying membership online at [www.i-l-m.com/activate](http://www.i-l-m.com/activate) and can upgrade any time to professional membership – gaining an additional range of membership services and the use of post nominal letters (eg AInstLM).

## Contact ILM [www.i-l-m.com](http://www.i-l-m.com)

The ILM Qualification and Membership teams are dedicated to providing the very best in customer care. If you need guidance on any aspect of leadership and management development, whether at an individual or organisational level, contact ILM.

For information on any aspect of ILM qualifications and learning resources contact **+44 (0)1543 266867** or email **customer@i-l-m.com**

For information on ILM membership contact **+44 (0)1543 266886** or email **membership@i-l-m.com**

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